

# Application for Registration of a Third-Party Campaigner and Notice of Appointment of Official Agent

**DO NOT COMPLETE THIS FORM UNLESS YOU INTEND TO SPEND \$2,000 OR MORE ON ELECTORAL COMMUNICATION EXPENDITURE DURING THE EXPENDITURE PERIOD FOR AN ELECTION.**

It is the responsibility of the third-party campaigner and the official agent to read the following information.

## Purpose of this form

The purpose of this form is to:

1. apply to register a third-party campaigner for an election, and
2. notify the NSWEC of the official agent appointed by the third-party campaigner.

## Registration

A third-party campaigner must register with the NSWEC and appoint a person as their official agent before incurring \$2,000 or more in electoral communication expenditure during the capped State expenditure period for a State election or the local government expenditure period for a local government election.

## Appointment of Official Agent

An official agent must be appointed by the third-party campaigner. The NSWEC must be notified of the appointment of the official agent. The official agent is responsible for the management and disclosure of the third-party campaigner's political donations and electoral expenditure.

To be appointed as an official agent, the prospective agent must be on the NSW electoral roll and must successfully complete the NSWEC's online agent training program unless the person is eligible without further training (refer to Part C of this form). Go to <https://agents.training.elections.nsw.gov.au>

## Completing and Lodging this form

This form contains four parts: Part A to Part D. Each part must be completed. The NSWEC may refuse to register the third-party campaigner if incorrect or incomplete information is provided. It is an offence to provide false or misleading information on this form.

The completed form is to be lodged directly with the NSWEC (NOT a Returning Officer). This form must be lodged with the NSWEC by the second Friday before the election.

## Your privacy

The NSWEC is authorised under the *Election Funding, Expenditure and Disclosures Act 1981* to collect the personal information on this form for the purpose of administration and regulation of State and local government election campaign finance.

The NSWEC is not responsible for how the third-party campaigner or the official agent uses the personal information contained in this form. For further details see the NSWEC Privacy Management Plan available at [www.elections.nsw.gov.au](http://www.elections.nsw.gov.au)

The following details in this form will be included on publicly available registers kept by the NSWEC:

- the full name and address of the third-party campaigner and the official agent,
- the occupation of the official agent.

## More information

For more information about your legal obligations as a third-party campaigner or official agent go to [www.elections.nsw.gov.au/fd](http://www.elections.nsw.gov.au/fd)

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## TO BE COMPLETED BY THE THIRD-PARTY CAMPAIGNER

### Part A – Third-Party Campaigner Details

|  |                      |  |
|--|----------------------|--|
| <input type="text"/>   | DD / MM / YYYY       | <input type="text"/>                   |
| FULL NAME OF PERSON OR ENTITY  | DATE OF BIRTH        | ENTITY BUSINESS NUMBER (ABN/ACN/other) |
| <input type="text"/>   |                      |  |
| IF AN ENTITY, PROVIDE NAME OF AUTHORISED PERSON                            |                      |  |
| <input type="text"/>   | DD / MM / YYYY       |  |
| SIGNATURE OF PERSON OR AUTHORISED PERSON OF ENTITY                         | DATE                 |  |
| DD / MM / YYYY   | <input type="text"/> |  |
| DATE OF ELECTION   | ELECTION EVENT NAME  |  |
| <input type="text"/>   |                      |  |
| ADDRESS (as on the electoral roll) OF PERSON OR OFFICIAL ADDRESS OF ENTITY |                      |  |
| <input type="text"/>   |                      |  |
| POSTAL ADDRESS (if different from above)                                   |                      |  |
| <input type="text"/>   | <input type="text"/> |  |
| PHONE  | EMAIL                |  |

### Part B – Official Agent Details

|                                    |   |                      |
|------------------------------------|---|----------------------|
| <input type="text"/>               | <input type="text"/>                                | <input type="text"/> |
| TITLE                              | FIRST NAME  | SURNAME              |
| DD / MM / YYYY                     | <input type="text"/>                                |                      |
| DATE OF BIRTH                      | OCCUPATION  |                      |
| <input type="text"/>               | <input type="text"/>                                |                      |
| ADDRESS (as on the electoral roll) | POSTAL ADDRESS (if different from enrolled address) |                      |
| <input type="text"/>               | <input type="text"/>                                |                      |
| PHONE                              | EMAIL   |                      |

## TO BE COMPLETED BY THE OFFICIAL AGENT

### Part C – Official Agent Training

Do you have one or more of the following qualifications (tick as applicable):

A Certificate of Public Practice issued by the Institute of Chartered Accountants in Australia, NSW Branch.

A Certified Practising Accountant member CPA Australia, NSW Division.

A Public Practice Certificate from the Institute of Public Accountants. MEMBER NUMBER

If you do not have any of the above qualifications have you completed the NSWEC's online training for prospective agents?  Yes  No

If 'no' you must complete the training on the NSWEC's website <https://agents.training.elections.nsw.gov.au> before submitting this form.

### Part D – Official Agent Consent

I,  (name of official agent):

- accept the appointment as the official agent for the third-party campaigner named in Part A of this form; and
- certify that I am enrolled to vote at NSW State elections; and
- have not been convicted of an indictable offence, an offence against the *Election Funding, Expenditure and Disclosures Act 1981*, an offence involving dishonesty or an electoral offence; and
- understand I am responsible under the *Election Funding, Expenditure and Disclosures Act 1981* for managing the election campaign finances of the third-party campaigner and disclosing to the NSWEC the third-party campaigner's political donations and electoral expenditure.

OFFICIAL AGENT SIGNATURE

DD / MM / YYYY

DATE

### OFFICE USE ONLY

|                      |               |                      |                            |
|----------------------|---------------|----------------------|----------------------------|
| <input type="text"/> | / /           | <input type="text"/> | <input type="text"/>       |
| RECEIVED BY          | DATE RECEIVED | FILE NO              | FADMS DISCLOSURE RECORD NO |