

Application for Registration of a Candidate and Notice of Appointment of Official Agent for a State Election

The candidate and official agent are responsible for reading the following information and ensuring this form is correctly completed and lodged with the NSWEC.

Purpose of this form

This form is to be used by a candidate for a State government election and their official agent.

- For a candidate that is **not a member** of a State registered political party, this form is used to:
 1. apply to register as a candidate for an election; and
 2. notify the NSWEC of the appointment of your official agent.
- For a candidate that **is a member** of a State registered political party, the party agent of that party is your official agent unless you chose to appoint someone else with the consent of the party agent. This form is used to:
 1. apply to register as a candidate for an election; and
 2. inform the NSWEC that you are a member of a registered political party; and
 3. where applicable, notify the NSWEC of the appointment of your official agent (if that is a person other than the party agent).

Registration

Candidates must be registered with the NSWEC for an election before accepting political donations or incurring electoral expenditure.

Registration of a candidate is a separate process to being nominated as a candidate for an election. To be nominated as a candidate, and therefore have your name included on the ballot paper, you must complete the applicable nomination form and lodge it with the Returning Officer. Nomination forms are available on the NSWEC website or from your Returning Officer.

Appointment of Official Agent

Every candidate must have an official agent. The official agent is responsible for the management and disclosure of the candidate's political donations and electoral expenditure.

A candidate who is not a member of a State registered political party must appoint a person as their official agent.

For a candidate who is a member of a State registered political party, the party agent of the political party is the candidate's official agent unless the candidate appoints a different person as the official agent. In this case, the candidate will need to have the consent of the party agent. The party agent will need to sign the consent at Part B of this form.

To be appointed as an official agent, the prospective agent must be on the NSW electoral roll and must successfully complete the NSWEC's online agent training program unless the person is eligible without further training (refer to Part C of this form).

Go to <https://agents.training.elections.nsw.gov.au>

Completing and Lodging this form

This form contains five parts: Part A to Part E. For a candidate that is not a member of a State registered political party, Parts A, C, D and E of this form must be completed. For a candidate that is a member of a State registered political party and for whom the party agent is the official agent, only Part A of this form must be completed. For a candidate who is a member of a State registered political party and who appoints a person as official agent (with the consent of the party agent) all five parts of this form must be completed (Part A to Part E).

It is an offence to provide false or misleading information on this form. The completed form is to be lodged directly with the NSWEC (not a Returning Officer) at any time until the close of Nominations for the election. The form may be lodged with the NSWEC by post, fax or email (fdc@elections.nsw.gov.au).

Your privacy

The NSWEC is authorised under the *Election Funding, Expenditure and Disclosures Act 1981* to collect the personal information on this form for the purpose of administration and regulation of State and local government election campaign finance. The NSWEC is not responsible for how the candidate or the official agent uses the personal information contained in this form. For further details see the NSWEC Privacy Management Plan, available at www.elections.nsw.gov.au.

The following details in this form will be included on publicly available registers kept by the NSWEC:

- the full name and address of the candidate and the official agent;
- the occupation of the official agent;
- the candidate's party or group affiliation;
- the electorate for which the candidate is a candidate;
- the address of the candidate's campaign headquarters in NSW; and
- the platform or objectives of the candidate (if provided).

More information

More information about your legal obligations as a candidate or official agent is available at www.elections.nsw.gov.au/fd

Application for Registration of a Candidate and Notice of Appointment of Official Agent for a State Election

Please print within the boxes using block letters (you must complete all fields unless indicated)

TO BE COMPLETED BY THE CANDIDATE

Part A – Candidate Details

I,
TITLE FIRST NAME OF CANDIDATE SURNAME OF CANDIDATE

do hereby apply to be registered as a candidate for the election as named below and appoint my official agent as specified in Part C below (if applicable)

CANDIDATE SIGNATURE DATE

DATE OF ELECTION ELECTORAL DISTRICT

DATE OF BIRTH ADDRESS (as on the electoral roll)

POSTAL ADDRESS (if different from enrolled address) ADDRESS OF CAMPAIGN HEADQUARTERS (if different from enrolled address)

PHONE EMAIL

The platform or objectives of the candidate (optional) (attach a separate sheet if more space is required)

Are you a member of a State registered political party? Yes No

If **YES**, what is the name of the party?

If **NO**, you will need to have your official agent complete **PARTS C, D AND E**.

If you are a member of a State registered political party, the party agent is automatically your official agent unless you appoint a different person.

Have you appointed a different person as your official agent? Yes No

If **YES**, you will need to have the **PARTY AGENT** complete **PART B** (below) and your **OFFICIAL AGENT** complete **PARTS C, D AND E**.

If **NO**, you have now completed your requirements on this form. You **DO NOT NEED TO COMPLETE PARTS B, C, D AND E**. Please sign the form at the top of this Part and send it to the NSWEC.

TO BE COMPLETED BY THE PARTY AGENT

Part B – Party Agent Consent for Official Agent appointment

I, (name of party agent):
the party agent of the State registered party to which the candidate named in Part A of this form is a member, consent to that candidate appointing a different person as his/her official agent.

PARTY AGENT SIGNATURE DATE

TO BE COMPLETED BY THE OFFICIAL AGENT

Part C – Official Agent Details

<input type="text"/>	<input type="text"/>	<input type="text"/>
TITLE	FIRST NAME	SURNAME
<input type="text" value="DD / MM / YYYY"/>	<input type="text"/>	
DATE OF BIRTH	OCCUPATION	
<input type="text"/>	<input type="text"/>	
ADDRESS (as on the electoral roll)		POSTAL ADDRESS (if different from enrolled address)
<input type="text"/>	<input type="text"/>	
PHONE	EMAIL	

Part D – Official Agent Training

Do you have one or more of the following qualifications (tick as applicable):

- A Certificate of Public Practice issued by the Institute of Chartered Accountants in Australia, NSW Branch.
- A Certified Practising Accountant member CPA Australia, NSW Division.
- A Public Practice Certificate from the Institute of Public Accountants.

MEMBER NUMBER

If you do not have any of the above qualifications have you completed the NSWEC's online training for prospective agents? Yes No

If 'no' you must complete the training on the NSWEC's website <https://agents.training.elections.nsw.gov.au> before submitting this form.

Part E – Official Agent Consent

I, (name of official agent):

- accept the appointment as an official agent for the candidate named in Part A of this form; and
- certify that I am enrolled to vote at NSW State elections; and
- have not been convicted of an indictable offence, an offence against the *Election Funding, Expenditure and Disclosures Act 1981*, an offence involving dishonesty or an electoral offence; and
- understand I am responsible under the *Election Funding, Expenditure and Disclosures Act 1981* for managing the election campaign finances of the candidate and disclosing to the NSWEC the candidate's political donations and electoral expenditure.

OFFICIAL AGENT SIGNATURE

DATE

OFFICE USE ONLY

RECEIVED BY

DATE RECEIVED

FILE NO